



BUREAU OF AUTOMOTIVE REPAIR

Advisory Group Meeting

April 12, 2004



MEETING MINUTES

- **Advisory Group members in attendance:**

Dennis DeCota	Alice Scott	Paul Frech
Marty Keller	George Hritz	Jennifer Zins
Jack Molodanof	Chris Walker	Lou Anapolsky

- **BAR staff in attendance:**

James Goldstene	Richard Mundy	Gary Hunter
Mike Vanderlaan	Allen Wood	Jim Allen
Debbie Romani		

- ◆ **Welcoming Remarks and Introductions:**

Mr. Goldstene called the meeting to order at 9:43 a.m. and welcomed the Advisory Group and public attendees. Mr. Goldstene facilitated introductions of the Advisory Group and reviewed the agenda.

- ◆ **Advisory Notice Program:**

Mr. Goldstene began the discussion by requesting that Mr. Mundy report on the public meetings that were held regarding the proposed advisory notice. Mr. Mundy indicated that the majority (about 60%, who were the smaller independent shops) of the attendees did not feel that a written notice was necessary and favored a verbal notice in order to avoid the risk that a written notice may have regarding frivolous lawsuits. The remainder of the attendees (about 40%, who were the larger chain businesses) favored a written notice as a facilitator for the early detection of compliance issues at their various locations. Based on the outcome of the meetings, the recommendation was made that repair facilities be given the option of either a written or verbal notice.

The Group discussed various options and implementation strategies.

Mr. Goldstene indicated that there was a scheduled presentation at 10:45 and suggested that the discussion on the Advisory Notice Program be continued after the presentation.

- ◆ **Break – 10:35 a.m. to 10:45 a.m.**

◆ **Presentation – Skyline College**

Rick Escalambre provided his presentation on student opportunities in automotive technology education at Skyline College.

◆ **Advisory Notice Program (continued):**

Discussion continued on the Advisory Notice Program. The Group agreed to pursue the Advisory Notice Program as follows:

- 6-month pilot program.
- Notice issued either in writing or verbally as elected by the repair facility.
- Survey card will be given to repair facility upon issuance of either verbal or written notice.

Mr. Goldstene indicated that he would brief the Director and then implement the Program.

◆ **Lunch Break – 12:15 p.m. to 1:15 p.m.**

◆ **Presentation – Wyotech**

Lane Hart provided his presentation on student opportunities in automotive technology education at Wyotech.

◆ **Technician Issue:**

Discussion continued on the technician shortage issue and what role the BAR/Industry should pursue. Several options were discussed and the Group decided to put this issue on the agenda for the next meeting.

◆ **Industry Ombudsman Update:**

Rick Fong, BAR Industry Ombudsman, provided an update on his recent activities, and answered questions from the Group.

◆ **Legislation and Regulation Update:**

Mr. Goldstene provided an overview of the pending legislation that affected the Bureau.

Mr. Goldstene also explained a pending regulation change that would affect the automotive repair dealer sign requirement. Comments should be sent to Jim Allen by May 1, 2004.

◆ **Agenda Items for Future Meetings:**

The following issues were suggested for future agenda items:

- “Making of a Case – How Complaints are Handled”
- “Industry Standards / Trade Standards”
- Educate Industry – Information to Smog Check Stations
Have Regulators Help Before it’s a Problem
- False and Misleading Advertising – What does BAR Do?
Will Advisory Notice Address This?
- General Technician Registration – Image, Training, Consumer Awareness
- “Find Out If What’s Broken Gets Repaired” – Proper Diagnosis and Repair of Smog
Check Failures

♦ **Adjournment:**

Mr. Goldstene thanked the Advisory Group and the public for attending and participating in the meeting. The meeting was adjourned at 4:15 p.m.